#### FINANCIAL STATEMENTS - REGULATORY BASIS AND REPORTS OF INDEPENDENT AUDITOR

#### SAPULPA SCHOOL DISTRICT NO. 1-33, CREEK COUNTY, OKLAHOMA

**JUNE 30, 2013** 

Audited by

JACK H. JENKINS CERTIFIED PUBLIC ACCOUNTANT A PROFESSIONAL CORPORATION TULSA, OK

#### INDEPENDENT SCHOOL DISTRICT NO. I-33 CREEK COUNTY, OKLAHOMA JUNE 30, 2013

#### TABLE OF CONTENTS

	Page No.
Table of Contents	1-2
School District Officials	3
Independent Auditor's Report	4-5
COMBINED FINANCIAL STATEMENTS:	
Combined Statement of Assets, Liabilities and Fund Equity  — Regulatory Basis - All Fund Types and Account Groups	6
Combined Statement of Revenues, Expenditures, and Changes in Cash Fund Balances – Regulatory Basis - All Governmental Fund Types	7
Combined Statement of Revenues, Expenditures and Changes in Cash Fund Balance - Budget and Actual – Regulatory Basis - Budgeted Governmental Fund Types	8-10
Notes to Combined Financial Statements	11-26
OTHER SUPPLEMENTARY INFORMATION:	
COMBINING FINANCIAL STATEMENTS:	
Combining Statement of Assets, Liabilities and Fund Equity – - Regulatory Basis - All Special Revenue Funds	27
Combining Statement of Revenues, Expenditures, and Changes in Cash Fund Balances – Regulatory Basis - All Special Revenue Funds	28
Combining Statement of Revenues, Expenditures and Changes in Cash Fund Balance - Budget and Actual – Regulatory Basis - Budgeted Special Revenue Fund Types	29

#### INDEPENDENT SCHOOL DISTRICT NO. I-33 CREEK COUNTY, OKLAHOMA JUNE 30, 2013

#### TABLE OF CONTENTS

OTHER SUPPLEMENTARY INFORMATION: - contd.	Page No.
Combining Statement of Assets, Liabilities and Fund Equity — - Regulatory Basis - All Capital Projects Funds	30
Combining Statement of Revenues, Expenditures, and Changes in Cash Fund Balances – Regulatory Basis - All Capital Projects Funds	31
Combining Statement of Assets and Liabilities – Regulatory Basis - All Fiduciary Fund Types	32
Combining Statement of Changes in Assets and Liabilities - Regulatory Basis - All Agency Funds	33-36
Schedule of Expenditures of Federal Awards	37-38
Schedule of Surety Bonds	39
Internal Control and Compliance Reports	
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	40-41
Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133	42-43
Schedule of Findings and Questioned Costs	44
Disposition of Prior Year's Schedule of Findings	45
Schedule of Accountant's Professional Liability Insurance Affidavit	46
Audit Acknowledgement	47

#### INDEPENDENT SCHOOL DISTRICT NO. I-33 CREEK COUNTY, OKLAHOMA SCHOOL DISTRICT OFFICIALS JUNE 30, 2013

#### **BOARD OF EDUCATION**

President

Bryan Sherwood

Vice-President

Steve McCormick

Clerk

Kathy Conner

Member

Brad Brose

Member

Melinda Ryan

#### SUPERINTENDENT OF SCHOOLS

Kevin Burr

#### MINUTES CLERK

Kathleen Conner

#### SCHOOL DISTRICT TREASURER

Debora Jones



#### Jack H. Jenkins, CPA A Professional Corporation

#### INDEPENDENT AUDITOR'S REPORT

The Honorable Board of Education Sapulpa School District No. I-033 Sapulpa, Oklahoma 74066-4633

I have audited the accompanying regulatory basis financial statements of Sapulpa School District No. I-033, Sapulpa, Oklahoma, as listed in the table of contents as of and for the year ended June 30, 2013. These financial statements are the responsibility of the District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As discussed in Note 1, these financial statements were prepared in conformity with the accounting and financial reporting regulations prescribed by the Oklahoma State Department of Education that demonstrates compliance with the cash basis and budget laws of Oklahoma, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The differences between the regulatory basis of accounting and accounting principles generally accepted in the United States of America are also described in Note 1.

Also, as discussed in Note 1, the regulatory basis financial statements referred to above do not include the general fixed asset account group. The amount that should be recorded in the general fixed assets group is not known. If the general fixed assets account group had been included, the amount of the adjustments to the regulatory basis financial statements is not known.

In my opinion, because of the District's policy to prepare its financial statements on the basis of accounting discussed in the third paragraph, the financial statements referred to above do not present fairly in all material respects, in conformity with accounting principles generally accepted in the United States of America, the financial position of Sapulpa School District No. I-033, Sapulpa, Oklahoma as of June 30, 2013, and the results of its operations for the year then ended.

However, in my opinion, except for the omission of the general fixed assets account group, which results in an incomplete presentation as explained in the fourth paragraph, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and equity arising from regulatory basis transactions of each fund type and account group, where applicable, of Sapulpa School District No. I-033, Sapulpa, Oklahoma, as of June 30, 2013, and the revenues collected and expenditures paid for the year then ended on the regulatory basis of accounting described in Note 1.

In accordance with Government Auditing Standards, I have also issued a report dated October 31, 2013, on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the regulatory basis financial statements that collectively comprise Sapulpa School District No. I-033's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Nonprofit* Organizations, and is not a required part of the combined financial statements. The combining fund statements and supporting schedules listed in the table of contents are presented for purposes of additional analysis. This other supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Jack H. Jenkins

Certified Public Accountant, P.C.

October 31, 2013

COM	IBINED FINAN	ICIAL STATE	MENTS - REG	ULATORY BA	ASIS

# INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY COMBINED STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - ALL FUND TYPES AND ACCOUNT GROUPS JUNE 30, 2013

CAPITA PROJEC 2,057	FIDUCIARY FUND TYPES EXPENDABLE CAPITAL TRUST AND PROJECTS AGENCY FUND 2,057,010 851,311		GOVERNMENTAL FUND TYPES SPECIAL DEBT NERAL REVENUE SERVICE	7,098,886 1,298,290 2,563,826	,098,886 1,298,290 2,563,826
	2,057,010	FIDUCIARY   FUND TYPES   EXPENDABLE   CAPITAL   TRUST AND   Looper FUND   Capital   Capital	GOVERNMEN SPECIAL ASSETS GENERAL REVENUE	Cash Amounts available in debt service Amounts to be provided for retirement of	7,098,886
er 5.1		FIDUCIARY FUND TYPES EXPENDABLE TRUST AND AGENCY FUND  851,311	NTAL FUND TYPES DEBT SERVICE	2,563,826	2,563,826
ACCOUNT GROUP GENERAL LONG-TERM DEBT 2013 2013 201 13,869,323 16,41 16,239 12,469,026 12,469,026 12,631,265 26,500,588 30,18	TOTA (Memorandt 2013 13,869,323 162,239 12,469,026 26,500,588		LS um Only) 2012	16,410,419 172,104	13,600,611 30,183,134

# LIABILITIES AND FUND EQUITY

680,015 439,253 886,357 1,861,169 13,755,000	17,639,509	12,543,625	30,183,134
2,726,077 506,762 851,311 2,401,587 12,620,000	19,117,002	7,383,586	26,500,588
12,620,000	12,631,265		12,631,265
851,311	851,311		851,311
3,092 3,207	6,299	2,050,711	2,057,010
2,401,587	2,401,587	162,239	2,563,826
96,115 374,265	470,380	827,910	1,298,290
2,626,870	2,756,160	4,342,726	\$ 7,098,886
Liabilities  Warrants payable Encumbrances Funds held for school organizations Unmatured obligations Long-term debt: Bonds payable Capital leases	Total liabilities	Fund Equity Cash fund balances	Total Liabilities and Fund Equity

The notes to the combined financial statements are an integral part of this statement

# INDEPENDENT SCHOOL DISTRICT NO. L-33, CREEK COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES REGULATORY BASIS - ALL GOVERNMENTAL FUND TYPES JUNE 30, 2013

TOTALS (Memorandum Only) 113		309 10,587,092		16,			32,		16,023,399	•				32 5,172	3,73	۳ ا	38) (1,801,464)		56 51,102		5,400,000	5,451,854		3,650,390	35 8,893,235	12,543,625
(Me: 2013		10,725,809	627,425	16,408,786	3,183,681	440,948	31,386,649		16,307,585	10,890,028	1,758,855		11,313	29,532	3,923,525	38,617,387	(7,230,738)		19,456	1,243	2,050,000	2,070,699		(5,160,039)	8,893,235	7,383,586
CAPITAL PROJECTS												5,509,767				5,509,767	(5,509,767)				2,050,000	2,050,000		(3,459,767)	5,510,478	2,050,711
GOVERNMENTAL FUND TYPES SPECIAL DEBT REVENUE SERVICE		3,886,850		734		26,076	3,913,660								3,923,525	3,923,525	(9,865)							(3'865)	172,104	162,239
GOVERNMEN SPECIAL REVENUE		1,189,702	•	142,377	1,113,677		2,445,756		34,267	1,519,947	1,672,691	182,667		17		3,409,589	(963,833)		9,878	e		9,881		(953,952)	1,781,862	827,910
GENERAL		\$ 5,649,257	627,425	16,265,675	2,070,004	414,872	25,027,233		16,273,318	9,370,081	86,164	4,115	11,313	29,515		25,774,506	(747,273)		9,578	1,240		10,818		(736,455)	5,079,181	\$ 4,342,726
	Revenues	Local sources	Intermediate sources	State sources	Federal sources	Non-revenue receipts	Total revenues	Expenditures	Instruction	Support services	Operation of non-instructional services	Facilities, acquisition and const. services	Other outlays	Repayments	Debt service	Total expenditures	Revenues over (under) expenditures	Other financing sources (uses)	Lapsed appropriations	Estopped warrants	Bond proceeds	Total other financing sources (uses)	Revenue and other sources over (under)	expenditures and other uses	Cash fund balance, beginning of year	Cash fund balance, end of year

# INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - BUDGETED GENERAL FUND JUNE 30, 2013

		GENERAL FUND	
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues			,
Local sources	\$ 5,247,134	5,247,134	5,649,257
Intermediate sources	530,722	530,722	627,425
State sources	15,770,543	15,770,543	16,265,675
Federal sources	1,599,840	1,599,840	2,070,004
Non-revenue receipts	 260,000	260,000	414,872
Total revenues	 23,408,239	23,408,239	25,027,233
Expenditures			
Instruction			16,273,318
Support services			9,370,081
Operation of non-instructional services			86,164
Facilities, acquisition and const. services			4,115
Other outlays			11,313
Repayments			29,515
Non-categorical	 28,487,420	28,487,420	
Total expenditures	28,487,420	28,487,420	25,774,506
Revenues over (under) expenditures	(5,079,181)	(5,079,181)	(747,273)
Other financing sources (uses)			
Lapsed appropriations			9,578
Estopped warrants		_	1,240
Total other financing sources (uses)			10,818
Revenue and other sources over (under)			
expenditures and other uses	(5,079,181)	(5,079,181)	(736,455)
Cash fund balance, beginning of year	 5,079,181	5,079,181	5,079,181
Cash fund balance, end of year	\$ 		4,342,726

# INDEPENDENT SCHOOL DISTRICT NO. 1-33, CREEK COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS JUNE 30, 2013

		SPI	CIAL REVENUE FUND	DS
		ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues				
Local sources	\$	1,124,547	1,124,547	1,189,702
State sources		142,383	142,383	142,377
Federal sources		1,044,422	1,044,422	1,113,677
Total revenues		2,311,352	2,311,352	2,445,756
Expenditures				
Instruction				34,267
Support services				1,519,947
Operation of non-instructional services				1,672,691
Facilities, acquisition and const. services	i			182,667
Repayments				17
Non-categorical		4,093,214	4,093,214	
Total expenditures		4,093,214	4,093,214	3,409,589
Revenues over (under) expenditures		(1,781,862)	(1,781,862)	(963,833)
Other financing sources (uses)				
Lapsed appropriations				9,878
Estopped warrants				3
Total other financing sources (uses)			- -	9,881
Revenue and other sources over (under)				
expenditures and other uses		(1,781,862)	(1,781,862)	(953,952)
Cash fund balance, beginning of year		1,781,862	1,781,862	1,781,862
Cash fund balance, end of year	\$	W4		827,910

# INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - DEBT SERVICE FUNDS JUNE 30, 2013

		DI	· · · · · ·	
		DRIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues				
Local sources	\$	3,751,421	3,751,421	3,886,850
State sources				734
Non-revenue receipts				26,076
Total revenues		3,751,421	3,751,421	3,913,660
Expenditures Other outlays Debt service		3,923,525	3,923,525	3,923,525
Revenues over (under) expenditures		(172,104)	(172,104)	(9,865)
Cash fund balance, beginning of year	<u></u>	172,104	172,104	172,104
Cash fund balance, end of year	\$		<u>-</u>	162,239

#### NOTES TO COMBINED FINANCIAL STATEMENTS - REGULATORY BASIS

#### 1. Summary of Significant Accounting Policies

The basic financial statements of the Sapulpa Public Schools Independent District No. I-33 (the "District") have been prepared in conformity with another comprehensive basis of accounting as prescribed by the Oklahoma State Department of Education. The more significant of the District's accounting policies are described below.

#### A. Reporting Entity

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on state of Oklahoma support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the District, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic, but not the only, criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority. the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity. The Parent Teacher Association (PTA) is not included in the reporting entity. The District does not appoint any of the board members or exercise any oversight authority over the PTA.

#### 1. Summary of Significant Accounting Policies- contd.

#### B. Fund Accounting

The District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain district functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

#### **Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

<u>Special Revenue Fund</u> - The special revenue funds are the District's building, co-op and child nutrition funds.

<u>Building Fund</u> - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture, equipment and computer software to be used on or for the school district property, for paying energy and utility costs, for purchasing telecommunications services, for paying fire and casualty insurance premiums for school facilities, for purchasing security systems, and for paying salaries of security personnel.

#### 1. Summary of Significant Accounting Policies- contd.

#### B. Fund Accounting - contd.

<u>Co-op Fund</u> - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs. The District did not maintain this fund during the 2012-13 fiscal year.

<u>Child Nutrition Fund</u> - The child nutrition fund consists of monies derived from federal and state financial assistance and food sales. This fund is used to account for the various nutrition programs provided to students.

<u>Debt Service Fund</u> - The debt service fund is the District's sinking fund and is used to account for the accumulation of financial resources for the payment of general long-term (including judgments) debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

<u>Capital Projects Funds</u> - The capital projects fund is the District's bond fund and is used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

#### **Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District has no proprietary fund types.

#### **Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under a trust agreement, either a nonexpendable trust fund or an expendable trust fund is used depending on whether there is an obligation to maintain trust principal. Agency

#### 1. Summary of Significant Accounting Policies- contd.

B. Fund Accounting - contd.

funds are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Expendable Trust Funds - Expendable trust funds include the gifts fund, medical insurance fund, workers compensation fund and the insurance recovery fund. The District did not maintain any expendable trust funds during the 2012-13 fiscal year.

<u>Gifts Fund</u> - The gifts fund receives its assets by way of philanthropic foundations, individuals, or private organizations for which no repayment or special service to the contributor is expected. This fund is used to promote the general welfare of the District.

<u>Medical Insurance Fund</u> - The medical insurance fund accounts for revenues and expenditures for all types of self-funded medical insurance coverage.

<u>Workers Compensation Fund</u> - The workers compensation fund accounts for revenues and expenditures for workers compensation claims.

<u>Insurance Recovery Fund</u> - The insurance recovery fund accounts for all types of insurance recoveries, major reimbursements and reserves for property repairs and replacements.

Agency Fund - The agency fund is the school activities fund which is used to account for monies collected principally through fundraising efforts of the student and District-sponsored groups. The administration is responsible, under the authority of the Board, in collecting, disbursing and accounting for these activity funds.

#### Account Group

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

#### 1. Summary of Significant Accounting Policies- contd.

#### B. Fund Accounting - contd.

General Fixed Assets Account Group - This account group is used by governments to account for the property, plant and equipment of the school district. The District does not have the information necessary to include this group in its financial statements.

#### Memorandum Only - Total Column

The total column on the combined financial statements - regulatory basis is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

#### C. Basis of Accounting and Presentation

The District prepares its financial statements in a presentation format that is prescribed by the Oklahoma State Department of Education. This format is essentially the generally accepted form of presentation used by state and local governments prior to the effective date of GASB Statement No. 34, Basic Financial Statements-Management's Discussion and Analysis-for State and Local Governments. This format significantly differs from that required by GASB 34.

The basic financial statements are essentially prepared on a basis of cash receipts and disbursements modified as required by the regulations of the Oklahoma State Department of Education (OSDE) as follows:

- Encumbrances represented by purchase orders, contracts, and other commitments for the expenditure of monies and are recorded as expenditures when approved.
- Investments and inventories are recorded as assets when purchased.
- Warrants payable are recorded as liabilities when issued.
- Long-term debt is recorded when incurred.
- Accrued compensated absences are recorded as an expenditure and liability when the obligation is incurred.

This regulatory basis of accounting differs from accounting principles generally accepted in the United States of America, which requires revenues to be recognized when they become available and measurable, or when they are earned, and expenditures or expenses to be

#### 1. Summary of Significant Accounting Policies- contd.

C. Basis of Accounting and Presentation – contd.

recognized when the related liabilities are incurred for governmental fund types; and, when revenues are earned and liabilities are incurred for proprietary fund types and trust funds.

#### D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

The District may upon approval by a majority of the electors of the District voting on the question make the ad valorem levy for emergency levy and local support levy permanent.

Under current Oklahoma Statutes, a formal budget is required for all funds except for trust and agency funds. Budgets are presented for all funds that include the originally approved budgeted appropriations for expenditures and final budgeted appropriations as adjusted for supplemental appropriations and approved transfers between budget categories.

#### E. Assets, Liabilities and Fund Equity

<u>Cash</u> - Cash consists of cash on hand, demand deposit accounts, and interest bearing checking accounts.

<u>Investments</u> - Investments consist of direct obligations of the United States Government and agencies; certificates of deposit of savings and loan associations, bank and trust companies; savings accounts or savings certificates of savings and loan associations, and trust companies; and warrants, bonds or judgments of the district. All investments are recorded at cost, which approximates market value.

<u>Inventories</u> - The value of consumable inventories at June 30, 2013 is not material to the combined financial statements-regulatory basis.

#### 1. Summary of Significant Accounting Policies- contd.

E. Assets, Liabilities and Fund Equity - contd.

<u>Fixed Assets and Property, Plant and Equipment</u> - The General Fixed Asset Account Group is not presented.

<u>Warrants Payable</u> - Warrants are issued to meet the obligations for goods and services provided to the District. The District recognizes a liability for the amount of outstanding warrants that have yet to be redeemed by the District's treasurer.

<u>Encumbrances</u> - Encumbrances represent commitments related to purchase orders, contracts, other commitments for expenditures or resources, and goods or services received by the District for which a warrant has not been issued. An expenditure is recorded and a liability is recognized for outstanding encumbrances at year end in accordance with the regulatory basis of accounting.

<u>Unmatured Obligations</u> - The unmatured obligations represent the total of all annual accruals for both principal and interest, based on the lengths of the bonds and/or judgments, less all principal and interest payments through the balance sheet date in accordance with the regulatory basis of accounting.

<u>Funds Held for School Organizations</u> - Funds held for school organizations represent the funds received or collected from students or other co-curricular and extracurricular activities conducted in the district, control over which is exercised by the board of education. These funds are credited to the account maintained for the benefit of each particular activity within the school activity fund.

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

<u>Cash Fund Balance</u> - Cash fund balance represents the funds not encumbered by purchase order, legal contracts, outstanding warrants and unmatured obligations.

#### 1. Summary of Significant Accounting Policies- contd.

#### F. Revenue and Expenditures

Local Revenues - Revenue from local sources is the money generated from within the boundaries of the District and available to the District for its use. The District is authorized by state law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District's general, building and sinking funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owned. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Other local sources of revenues include interest earnings, tuition, fees, rentals, disposals, commissions and reimbursements.

<u>Intermediate Revenues</u> - Revenue from intermediate sources is the amount of money from funds collected by an intermediate administrative unit, or a political subdivision between the district and the state, and distributed to districts in amounts that differ in proportion to those which were collected within such systems.

<u>State Revenues</u> - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors\_disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made.

#### 1. Summary of Significant Accounting Policies- contd.

#### F. Revenue and Expenditures- contd.

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires categorical educational program revenues be accounted for in the general fund.

The aforementioned state revenues are apportioned to the District's general fund.

<u>Federal Revenues</u> - Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state.

An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes.

The majority of the federal revenues received by the District are apportioned to the general fund. The District maintains a building fund and the non-special education portion of PL874 Impact Aid are apportioned there.

<u>Non-Revenue Receipts</u> - Non-revenue receipts represent receipts deposited into a fund that are not new revenues to the District, but the return of assets.

<u>Instruction Expenditures</u> - Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence.

Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.), which assist in the instructional process. The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other LEAs would be included here.

#### 1. Summary of Significant Accounting Policies- contd.

F. Revenue and Expenditures - contd.

<u>Support Services Expenditures</u> - Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves.

Operation of Non-Instructional Services Expenditures - Activities concerned with providing non-instructional services to students, staff or the community.

<u>Facilities Acquisition and Construction Services Expenditures</u> - Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvement to sites.

Other Outlays/Uses Expenditures - A number of outlays of governmental funds are not properly classified as expenditures, but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest) when applicable. Other uses include scholarships provided by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations). Also, expenditure for self-funded employee benefit programs administered either by the District or a third party administrator.

<u>Repayment Expenditures</u> - Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

<u>Interfund Transactions</u> - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditure/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### 2. Deposits and Investments

#### Custodial Credit Risk

At June 30, 2013, the District held deposits of approximately \$13,869,323 at financial institutions. The District's cash deposits, including interest-bearing certificates of deposit, are entirely covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. government insured or collateralized with securities held by the District or by its agent in the District's name.

#### Investment Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### Investment Credit Risk

The District has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposits or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipations notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

There were no investments held at June 30, 2013.

#### 3. General Long-term Debt

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues can be approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years of the date of issue.

General long-term debt of the District consists of bonds payable and two (2) capital leases. Debt service requirements for bonds are payable solely from the fund balance and the future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2013:

	Bonds	Capital	
	Payable	Leases	Totals
Balance, July 1, 2012	\$ 13,755,000	17,715	13,772,715
Additions	2,050,000		2,050,000
Retirements	3,185,000	6,450	3,191,450
Balance, June 30, 2013	\$ 12,620,000	11,265	12,631,265

A brief description of the outstanding long-term debt at June 30, 2013 is set forth below:

General Obligation Bonds	Amount outstanding
Comb. Purpose Bonds, Series 2009, original issue \$4,150,000, interest rate of 2.00-2.375%, due in annual installments of \$1,035,000 beginning 6-1-11, final payment of \$1,045,000 due 6-01-14;	\$ 1,045,000
Building Bonds, Series 2010, original issue \$4,500,000, interest rate of 1.65-2.15%, due in annual installments of \$1,125,000 beginning 6-1-12, final payment due 6-1-15;	2,250,000

#### 3. General Long-term Debt - contd.

General Long-term Debt – contd.	
General Obligation Bonds – contd.	Amount outstanding
Building Bonds, Series 2011, original issue \$2,500,000, interest rate of 1.00-1.50%, due in annual installments of \$625,000 beginning 6-1-13, final payment due 6-1-16;	\$ 1,875,000
Building Bonds, Series 2012, original issue \$5,400,000, interest rate of 1.00-1.50%, due in annual installments of \$625,000 beginning 6-1-13, final payment due 6-1-16;	5,400,000
Building Bonds, Series 2013, original issue \$2,050,000, interest rate of 1.00%, due in annual installments of \$500,000 beginning 6-1-15, final payment of \$550,000 due 6-01-18;	2,050,000
Capital Leases	
Lease agreement for office copiers, totaling \$23,720, dated 6-2-09, interest rate of 4.00%, monthly payments of \$437, beginning 6-2-09, final payment due 5-20-14;	4,709
Lease agreement for an office copier, totaling \$8,176 dated 5-15-12, interest rate of 4.25%, monthly payments of \$152 beginning 6-20-12, final payment 5-20-17; Totals	6,556 \$ 12,631,265

#### 3. General Long-term Debt – contd.

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

T 7	4.
Year	ending
T Cui	OHUMINE,

June 30	Principal	Interest	Total
2014	\$ 4,595,000	159,544	4,754,544
2015	4,050,000	87,975	4,137,975
2016	2,925,000	39,275	2,964,275
2017	500,000	10,500	510,500
2018	550,000	5,500_	555,500
Total	\$ 12,620,000	302,794	12,922,794

There was \$198,108 interest paid on long-term debt incurred during the current year.

The annual debt service requirements for capital lease principal, and interest are as follows:

Year	ending
	T

June 30	Principal	Interest	Total
2014	6,280	346	6,626
2015	1,639	183	1,822
2016	1,711	111	1,822
2017	1,635	36	1,671
Total	\$ 11,265	676	11,941

#### 4. Employee Retirement System

#### Plan Description

The District participates in the state-administered Oklahoma Teachers' Retirement Plan, a cost-sharing, multiple-employer defined benefit public employee retirement system (PERS), which is administered by the board of trustees of the Oklahoma Teachers' Retirement System (the "System"). The System provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Title 70 Section 17 of the Oklahoma Statutes establishes benefit provisions and may be amended only through legislative action. The Oklahoma Teachers' Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to Teachers' Retirement System of Oklahoma, P.O. Box 53524, Oklahoma City, OK 73152 or by calling (405) 521-2387.

#### 4. Employee Retirement System – contd.

#### **Basis of Accounting**

The System's financial statements are prepared using the cash basis of accounting, except for accruals of interest income. Plan member contributions are recognized in the period in which the contributions are made. Benefits and refunds are recognized when paid. The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits. This pension valuation method reflects the present value of estimated pension benefits that will be paid in future years as a result of employee services performed to date and is adjusted for the effect of projected salary increases. There are no actuarial valuations performed on individual school districts. The System has an under-funded pension benefit obligation as determined as part of the latest actuarial valuation.

#### **Funding Policy**

The District, the State of Oklahoma, and the participating employee make contributions. The contribution rates for the District and its employees are established by and may be amended by Oklahoma Statutes. The rates are not actuarially determined. The rates are applied to the employee's earnings plus employer-paid fringe benefits. The required contribution for the participating members is 7.0% of compensation. Beginning, July 1, 2010, the District and State were required to contribute 14.5% of applicable compensation. Contributions received by the System are from a percentage of its revenues from sales taxes, use taxes, corporate income taxes and individual income taxes. The District contributed 9.5% beginning January 1, 2010 and the State of Oklahoma contributed the remaining 5.0% during the year. The District is allowed by the Oklahoma Teacher's Retirement System to make the required contributions on behalf of the participating members. In addition, the District is required to match the retirement paid on salaries that are funded with federal funds.

#### Annual Pension Cost

The District's portion of the total contributions for 2013, 2012 and 2011 were \$1,684,546, \$1,564,688, and \$2,050,754 respectively.

#### 5. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

#### 6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District continues to carry commercial insurance for these risks, including general and auto liability, property damage, and public officials liability. Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

#### 7. Subsequent Events

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

OTHER SUPPLEMENTARY INFORMATION – REGULATORY BASIS - COMBINING FINANCIAL STATEMENTS

## INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS JUNE 30, 2013

ASSETS	BUILDING FUND	CHILD NUTRITION FUND	TOT. (Memorano 2013	
·				
Cash	\$ 746,603	551,687	1,298,290	2,151,368
LIABILITIES AND FUND EQUITY				
Liabilities				
Warrants payable	77,079	19,036	96,115	78,821
Encumbrances	312,695	61,570	374,265	290,685
Total liabilities	389,774	80,606	470,380	369,506
Fund Equity			1. Take	,
Cash fund balances	356,829	471,081	827,910	1,781,862
Total Liabilities and Fund Equity	\$ 746,603	551,687	1,298,290	2,151,368

## INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN CASH FUND BALANCES - REGULATORY BASIS - ALL SPECIAL REVENUE FUNDS JUNE 30, 2013

	BUILDING FUND	CHILD NUTRITION FUND	TOTA (Memorand 2013	
Revenues				
Local sources	\$ 793,003	396,699	1,189,702	1,309,171
State sources	149	142,228	142,377	150,075
Federal sources		1,113,677	1,113,677	1,111,568
Total revenues	793,152	1,652,604	2,445,756	2,570,814
Expenditures				
Instruction	34,267		34,267	63,916
Support services	1,519,947		1,519,947	1,171,035
Operation of non-instructional services		1,672,691	1,672,691	1,622,995
Facilities, acquisition and const. services	182,667		182,667	192,261
Repayments		17	17	,
Total expenditures	1,736,881	1,672,708	3,409,589	3,050,207
Revenues over (under) expenditures	(943,729)	(20,104)	(963,833)	(479,393)
Other financing sources (uses)				
Lapsed appropriations	9,515	363	9,878	22,998
Estopped warrants		3	3	,
Total other financing sources (uses)	9,515	366	9,881	22,998
Revenue and other sources over (under)				
expenditures and other uses	(934,214)	(19,738)	(953,952)	(456,395)
Cash fund balance, beginning of year	1,291,043	490,819	1,781,862	2,238,257
Cash fund balance, end of year	\$ 356,829	471,081	827,910	1,781,862

# INDEPENDENT SCHOOL DISTRICT NO. 1-33, CREEK COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - REGULATORY BASIS - ALL BUDGETED SPECIAL REVENUE FUNDS JUNE 30, 2013

	B	BUILDING FUND		CHILL	CHILD NUTRITION FUND	ND
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL
Revenues Tocal sources	\$ 726,530	726,530	793,003	\$ 398,017	398,017	396,699
State sources			149	142,383	142,383	142,228
Federal sources				1,044,422	1,044,422	1,113,677
Total revenues	726,530	726,530	793,152	1,584,822	1,584,822	1,652,604
Expenditures Instruction			34,267			
Support services Oneration of non-instructional services			1,518,847			1,672,691
Facilities acquisitions and construction			182,667	÷		!
Repayments	2.017.573	2.017.573		2,075,641	2,075,641	17
Total expenditures	2,017,573	2,017,573	1,736,881	2,075,641	2,075,641	1,672,708
Revenues over (under) expenditures	(1,291,043)	(1,291,043)	(943,729)	(490,819)	(490,819)	(20,104)
Other financing sources (uses) Lapsed appropriations			9,515			363
Estopped warrants Total other financing sources (uses)		' '	9,515			366
Revenue and other sources over (under) expenditures and other uses	(1,291,043)	(1,291,043)	(934,214)	(490,819)	(490,819)	(19,738)
Cash fund balance, beginning of year	1,291,043	1,291,043	1,291,043	490,819	490,819	490,819
Cash fund balance, end of year	<b>↔</b>	3	356,829	- 69		471,081

### INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS JUNE 30, 2013

	GEN.	009 OBLIG. D FUND	<b>2013</b> BUILDING BOND FUND	TOTA (Memorandu <b>20</b> 13	
<u>ASSETS</u>					
Cash	\$	7,010	2,050,000	2,057,010	5,521,687
LIABILITIES AND FUND EQUIT	Y				
Liabilities					
Warrants payable		3,092		3,092	11,209
Encumbrances		3,207		3,207	
Total liabilities		6,299		6,299	11,209
Fund equity					
Cash fund balances		711	2,050,000	2,050,711	5,510,478
Total Liabilities and Fund Equity	\$	7,010	2,050,000	2,057,010	5,521,687

# IN CASH FUND BALANCES - REGULATORY BASIS - ALL CAPITAL PROJECTS FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY JUNE 30, 2013

	GE	2009 GEN. OBLIG. BOND FUND	2012 BUILDING BOND FUND	2013 BUILDING BOND FUND	TOTALS (Memorandum Only) 2013	LS nn Only) 2012
Revenues Local sources						·
Expenditures Instruction Support Services Facilities, acquisition & const. services Total expenditures	ω	109,767	5,400,000		5,509,767	225,575 4,072 2,501,250 2,730,897
Revenues over (under) expenditures		(109,767)	(5,400,000)	•	(5,509,767)	(2,730,897)
Other financing sources (uses) Bond sales proceeds Total other financing sources (uses)				2,050,000	2,050,000	5,400,000
Revenue and other sources over (under) expenditures and other uses		(109,767)	(5,400,000)	2,050,000	(3,459,767)	2,669,103
Cash fund balance, beginning of year	:	110,478	5,400,000	1	5,510,478	2,841,375
Cash fund balance, end of year	မာ	711		2,050,000	2,050,711	5,510,478

# INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY COMBINING STATEMENT OF ASSETS, LIABILITIES AND FUND EQUITY - REGULATORY BASIS - ALL FIDUCIARY FUND TYPES JUNE 30, 2013

	 AGE1	
	ACTIV FUN	
<u>ASSETS</u>	 2013	2012
Cash	\$ 851,311	886,357
LIABILITIES AND FUND EQUITY		
Liabilities Funds held for school organizations	\$ 851,311	886,357

<u>Activities</u>		Balance y 1, 2012	<u>Additions</u>	Net <u>Transfers</u>	<u>Deletions</u>	Balance June 30, 2013
HS Office	\$	3,696	5,989	19,432	28,831	286
HS AFS Club	•	247	5,000	10,402	108	139
HS Debate		18,707	4,348		6,464	16,591
HS Art		9,933	4,840	4,940	11,990	7,723
HS Band		2,375	68,342	23,021	81,603	12,135
HS China Club		1,414	-		,	1,414
HS Cheerleaders		474	-		-	474
HS Art Club		15	117		_	132
HS STAY		1,116			-	1,116
HS Counseling Office		5,756	9,577		7,695	7,638
HS Business Prof Assoc		1,439	3,233	210	3,659	1,223
HS Faculty Club		20	-	600	608	12
HS French Honor Society		213	-		100	113
HS FCCLA		1,030	6,598		6,489	1,139
HS Guitar Club		81	-		_	81
HS Library		316	165		336	145
HS National Honor Society		1,183	4,068		3,789	1,462
HS Pow Wow		1,541	195		288	1,448
HS NAACP		30	-		_	30
HS Seniors 2012		2,568		(2,568)	_	
HS Seniors 2015		-	246	2,568	211	2,603
HS Seniors 2014		-	20,884	1,955	13,631	9,208
HS Seniors 2013		13,756	1,080	(2,100)	7,077	5,659
HS Science Club		290	826		940	176
HS Spanish Honor Society		156	1,680		1,657	179
HS Special Ed/Olympics		26,162	100	7,398	5,572	28,088
HS Student Council		1,116	8,694	(1,444)	7,994	372
HS Vocal Music		12,128	12,448	17,730	30,978	11,328
HS Ag Ed & FFA		6,528	78,314		73,274	11,568
HS C&A Special Ed		4,274	-		1,596	2,678
HS Yearbook		3,365	17,008	825	7,936	13,262
HS TMH		734	-		-	734
HS Academic Team JANC		1,729	2,925	413	5,067	-
HS English		-	605	52	657	-
HS Band Auxilaries		2,172	16,100	2,825	17,993	3,104
HS Band Trips		3,644	81,261	682	85,587	-
HS YAC		3	•		•	3
HS Ping Pings	\$	5	7,319		5,070	2,254

<u>Activities</u>		alance / 1, 2012	Additions	Net <u>Transfers</u>	<u>Deletions</u>	Balance June 30, 2013
HS FCA	\$	177	270		-	447
HS Indian Parent Commit		957	797		318	1,436
HS Sapulpa Indian Club		967	4,249	(45)	4,240	931
HS Key Club		247	1,170		1,076	341
HS Think		46	-		-	46
HS Productions		4,410	3,941	6,000	13,104	1,247
HS JROTC		13,501	36,530	(261)	37,902	11,868
HS School Nurse		4,777	2,872	120	5,033	2,736
HS Teens for Christ		167	-		-	167
HS Math		1	_		-	1
HS First Robotics		8,008	1,200	5,000	6,820	7,388
HS Sapulpa Scops		763	-		198	565
HS Swat		88	-		-	88
HS Physics			_	1,964	1,171	793
JH Office		5,421	10,085	13,100	26,827	1,779
JH Cheerleaders		2,316	8,953	200	10,879	590
JH Home Ec & FHA		51	2,148		2,193	6
JH Library		217	494		355	356
JH Shop		647	~	(647)	-	-
JH Student Council		2,620	4,963	` ,	7,020	563
JH Vocal Music		6,967	17,412	101	16,927	7,553
JH Yearbook		2,188	8,770		8,307	2,651
ЛН Art		1,116	1,018		927	1,207
JH Faculty Sunshine		37	· -	(37)	-	-,
JH Recycling		5,147	500	3,598	4,914	4,331
MS Office		26,094	1,116	5,226	6,972	25,464
MS Library		692	927	-,	700	919
MS Student Store		5,401	3,398	3,031	7,923	3,907
MS Student Council		19	_	-,	,,020	19
MS Yearbook		2,858	5,767		5,793	2,832
MS Art		121	-		0,100	121
MS Choir	٠	789	8,133	(141)	8,232	549
MS Activities/Technology		87	-	(11)	0,202	87
MS NASA		_	999		774	225
MS NJHS		592	_		, ,	592
OCAP Library		22,487	-	30,000	30,245	22,242
SAFE		82	500	-4,000	459	123
Liberty Library	\$	862	3,770		4,334	298
	Ψ		0,110		7,007	290

<u>Activities</u>	Balance July 1, 2012	A 4414	Net		Balance
1 LOUI VICTOR	July 1, 2012	<u>Additions</u>	<u>Transfers</u>	<u>Deletions</u>	June 30, 2013
Liberty Misc	\$ 8,875	2,349	6,387	9,004	8,607
Liberty Fundraising	7,703	13,429	0,007	9,858	11,274
Freedom Misc	25,901	20,081	5,064	24,751	26,295
Freedom Fundraising	37,632	30,908	0,00,	38,007	30,533
Jefferson Hts Misc	463		1,188	1,619	32
Jefferson Hts Fundraising	10,561	22,517	(19)	30,673	2,386
Jefferson Hts Grants	764	-	4,434	724	4,474
Jefferson Hts Library	1,969	4,118	60	5,318	829
Holmes Park Misc	9,936	9,588	2,557	11,055	11,026
Holmes Park Fundraising	20,491	23,101	2,617	26,373	19,836
Holmes Park Library	2,422	11,895		10,078	4,239
Sapulpa Academic Conf	-	980		954	26
Central Office Fund	2,349	-		-	2,349
NOW (Interest Income)	5,360	2,993	4,935	10,530	2,758
Drivers Education	10,395	12,775	15,377	12,000	26,547
Virtual School	3,149	3,813		5,439	1,523
Night Sch/Summer Sch	250	•		250	-
Latchkey	169,805	178,372		180,887	167,290
Education Foundation	50	-		· -	50
Local Sch Child Welfare	28,761	33,000		37,238	24,523
Impact Program	27,914	9	10,000	19,198	18,725
Wellness Program	85	-		· -	85
SPS Food Serv Assoc	5,645	1,679		2,548	4,776
Soft Drink Money	51,077	56,394	(43,887)	7,214	56,370
Alternative School	14,669	604	1,684	9,102	7,855
Jackson Scholarship	554	500		500	554
Clearing Account	-	390,080	(196,933)	193,147	-
Service Center	1,562	-	372	1,339	595
ASI - After School Instruct.	1,363	300		-	1,663
5th Grade Elem Basketball	2,990	4,661		6,184	1,467
6th Grade Elem Basketball	1,316	3,284		3,268	1,332
Centennial Plaza Project	3,624	30		1,100	2,554
Homeless	<b>-</b>	1,000		69	931
Student Activity Drug Testing	2,775	5,010	40	6,755	1,070
Hider Trust-FFA Scholarship	26,627	-		1,000	25,627
Hider Trust-JROTC Scholar	28,126	-		-	28,126
Hider Trust-Dr Ed Scholarship	18,952	<u>-</u>	(15,378)	-	3,574
Cannon Scholarship	\$ 920	1,300		1,000	1,220

Activities	Balance July 1, 2012	Additions	Net <u>Transfers</u>	Deletions	Balance June 30, 2013
STEM-Camp Invention	\$ 23,310	4,790	17,000	19,698	25,402
Baseball Donation	-			**	
Steenbergen Scholarship	, <del>.</del>			-	
STEM First Lego League	12,190	-	4,000	2,728	13,462
STEM JH Math and Science	36,527	_	35,738	28,561	43,704
TJK Scholarship	1,275	1,000	100	600	1,775
Athletic-All Sports	13,117	197,717	12,116	216,017	6,933
Athletic-Booster Club	10,858	24,747	(11,000)	19,863	4,742
Athletic-Trainer	4,909	10,028	(200)	9,550	5,187
TOTAL ASSETS - AGENCY					
FUNDS	886,357	1,559,996		1,595,042	851,311
LIABILITIES AND FUND EQUIT	Y				
Funds held for					
school organizations	\$ 886,357	1,559,996	****	1,595,042	851,311

# INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

Federal Grantor/Pass Through <u>Grantor/Program Title</u>	Federal CFDA <u>Number</u>	Federal Grantor's/ Pass-through Grantor's Number	Program or Award <u>Amount</u>	Beginning Balance 7/01/201 <u>2</u>	Revenue Collected	Total Expenditures	Ending Balance <u>6/30/2013</u>
U.S. Department of Education							
Direct Programs: Title VII-Part A, Indian Education Title VII-Part A, Indian Education 2011-12 - Note 1	84.060 84.060	\$060A122176 \$060A112176	\$ 173,338	(14,074)	166,387 14,074	173,338	(6,951)
Subtotal			173,338	(14,074)	180,461	173,338	(6,951)
Passed Through State Department of Education: Title I-Part A, Improving Basic Programs	84.010		697,431		407.877	639.483	(231606)
Title I-Part A, Improving Basic Programs 2011-12 - Note 1	84.010	-		(218,766)	218,766		(
Title I-School Improvement	84.010		22,647		22,645	22,645	
Title 1-School Improvement 2011-12 - Note 1	84.010			(10,134)	10,134		
Litte II-Part A, 1eacher & Frincipal Training Title II-Part A 2011-12 - Note 1	84.367		192,604	(18 586)	95,106	158,222	(63,116)
* Special Education, Flowthrough, P.L. 105-17	84.027		795.527	(10,000)	666.080	783 589	(117.509)
* Special Education, Flowthrough 2011-12 - Note 1	84.027		-	(198,036)	198,036	) } } } }	(2221)
* Special Education, Preschool, Ages 3-5, P.L. 105-17	84.173		22,782		17,376	22,773	(5.397)
* IDEA-Systems of Care	84.173		5,000			4,990	(4,990)
* IDEA-Systems of Care 2011-12 - Note 1	84.173	F	,	(4,724)	4,724	•	
Subtotal	•	<b>!</b>	1,735,991	(450,246)	1,659,330	1,631,702	(422,618)
Passed Through State Department of Career and Technology Education:							
Carl Perkins Grant	84.048		35,733		32,458	34.848	(2,390)
Carl Perkins Grant	84.048			(2,366)	2,366		
Subtotal		<del> </del>	35,733	(2,366)	34,824	34,848	(2,390)
U.S. Department of Agriculture:  Passed Through State Department of Education:  * Child Nutrition Cluster:							
Non-Cash Assistance (Commodities):							
National School Lunch Program Non-Cash Assistance Subtotal	10.555			' '	32,539 32,539	32,539	

# INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2013

Ending Balance 6/30/2013	(6,827) (6,827) (6,827)		(17,697)					(17,922)	(456,708)
Total Expenditures	849,736 257,033 6,827 1,113,596 1,146,135		37,852	3,016		62,684	476	1,863 193,756	3,179,779
Revenue Collected	849,736 257,033 6,909 1,113,678 1,146,217		20,155 17,525	3,016	2,029	62,684	476	1,638 195,388	3,216,220
Beginning Balance 7/01/2012	(606'9) (606'9)		(17,525)		(2,029)			(19,554)	(493,149)
Program or Award Amount			\$ 43,380	3,016 87,865	)	62,684	476	1,863 199,284	\$ 2,144,346
Federal Grantor's/ Pass-through Grantor's <u>Number</u>									11
Federal CFDA <u>Number</u>	10.555 10.553 10.559 10.559		15.130 15.130	15.130 93.778	92.036	12,401	12.112	84.126	
Federal Grantor/Pass Through <u>Grantor/Program Titl</u> e	Cash Assistance: National School Lunch Program School Breakfast Program Summer Food Program 2011-12 - Note 1 Cash Assistance Subtotal Total For Program (Cluster)	Other Federal Assistance:	Johnson O'Malley Johnson O'Malley 2011-12 - Note 1	Johnson O'Malley 3 month Medicaid	FEMA - 2011	ROTC	Flood Control	Rehab Services Subtotal	Total Federal Assistance

<sup>\*</sup> Major federal programs

Note 1 - These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

Note 2 - Commodities received by the District in the amount of \$32,539 were of a non-monetary nature and therefore the total revenue does not agree with the financial statements by this amount.

Note 3 - This schedule was prepared on a regulatory basis of accounting consistent with the preparation of the combined financial statements.

## INDEPENDENT SCHOOL DISTRICT I-33, CREEK COUNTY SCHEDULE OF SURETY BONDS FOR THE YEAR ENDED JUNE 30, 2013

BONDING COMPANY	POSITION <u>COVERED</u>	BOND <u>NUMBER</u>	COVERAGE AMOUNT	EFFECTIVE DATES
CNA Surety Co.  Western Surety Co.	Superintendent Assistant Treasurer Payroll Clerk Encumbrance Clerk Minutes Clerk Activity Fund Custodian Child Nutrition Director Treasurer	0601-70402481 0601-70402481 0601-70402481 0601-70402481 0601-70402481 0601-70402481 18272732	\$100,000 \$100,000 \$100,000 \$50,000 \$100,000 \$10,000 \$500,000	10/20/12-10/20/13 10/20/12-10/20/13 10/20/12-10/20/13 10/20/12-10/20/13 10/20/12-10/20/13 10/20/12-10/20/13 10/20/12-10/20/13 7/1/12-7/1/13



#### Jack H. Jenkins, CPA A Professional Corporation

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS – REGULATORY BASIS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Board of Education Sapulpa School District No. I-033 Sapulpa, Oklahoma 74066-4633

I have audited the regulatory basis financial statements of Sapulpa School District No. I-033, Sapulpa, Oklahoma, as of and for the year ended June 30, 2013, and have issued my report thereon, dated October 31, 2013. The audit opinion was adverse to generally accepted accounting principles because the District prepares its financial statements on a basis of accounting prescribed by the Oklahoma State Department of Education that complies with the cash and budget laws of Oklahoma, which is a comprehensive basis of accounting other than generally accepted accounting principles and qualified as to the preparation of financial statements prepared on that basis. I conducted my audit in accordance with generally accepted auditing standards accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the combined financial statements - regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. There can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.



#### Jack H. Jenkins, CPA A Professional Corporation

#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Honorable Board of Education Sapulpa School District No. I-033 Sapulpa, Oklahoma 74066-4633

#### Compliance

I have audited the compliance of Sapulpa School District No. I-033, Sapulpa, Oklahoma, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2013. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. My responsibility is to express an opinion on the District's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the District's compliance with those requirements.

In my opinion, Sapulpa School District No. I-033, Sapulpa, Oklahoma complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2013. The results of my auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

#### **Internal Control Over Compliance**

The management of Sapulpa School District No. I-033, Sapulpa, Oklahoma is responsible for establishing and maintaining effective internal control over compliance with requirements of laws,

regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended solely for the information of the board of education and management, all applicable federal and state agencies, and those other Governments from which federal financial assistance was received and is not intended to be, and should not be, used by anyone other than these specified parties.

Jack H. Jenkins

Certified Public Accountant, P.C.

October 31, 2013

### INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS JULY 1, 2012 TO JUNE 30, 2013

#### **Summary of Auditor's Results**

- 1. The auditor's report expresses an adverse opinion on the combined financial statements in conformity with generally accepted accounting principles and a qualified opinion for the omission of the general fixed asset account group on the combined financial statements in conformity with a regulatory basis of accounting prescribed by the Oklahoma State Department of Education.
- 2. No significant deficiencies relating to the audit of the financial statements are reported in the Schedule of Findings and Questioned Costs.
- 3. No instances of noncompliance material to the financial statements of the District were reported during the audit.
- 4. No significant deficiencies relating to the audit of the major federal award programs are reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133"
- 5. An unqualified opinion report was issued on the compliance of major federal award programs.
- 6. The audit disclosed no audit findings and questioned costs, which are required to be reported under OMB Circular A-133 § 510(a).
- 7. The programs tested as major federal programs were: Special Education and Child Nutrition programs, which were each clustered in the determination.
- 8. The dollar threshold used to determine between Type A and Type B programs was \$300,000.
- 9. The District did not quality to be a low-risk auditee.

#### Findings - Financial Statement Audit

None

Findings and Questioned Costs - Major Federal Award Programs Audit

None

## INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY DISPOSITION OF PRIOR YEAR'S SCHEDULE OF FINDINGS JULY 1, 2012 TO JUNE 30, 2013

None.

# INDEPENDENT SCHOOL DISTRICT NO. I-33, CREEK COUNTY SCHEDULE OF ACCOUNTANT'S PROFESSIONAL LIABILITY INSURANCE AFFIDAVIT JULY 1, 2012 TO JUNE 30, 2013

County	O1	T CITO	и	,						
וידי	1		1	4		_	 			

State of Oklahoma
County of Tulsa

The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Sapulpa School District for the audit year 2012-13.

Jack H. Jenkins, CPA, P.C. AUDITING FIRM

AUTHORIZED AGENT

Subscribed and sworn to before me on this 31<sup>21</sup> day of, October, 2013

NOTARY PUBLIC

MCHAEL KEMPER

EAL

Notary Public

State of Oklahoma

Commission # 09009187 Expires 11/05/17

### INDEPENDENT SCHOOL DISTRICT NO. 1-33, CREEK COUNTY AUDIT ACKNOWLEDGEMENT JULY 1, 2012 TO JUNE 30, 2013

The annual independent audit for Sapulpa School District was presented to the Board of Education in an Open Board Meeting as indicated below, by Jack H. Jenkins, CPA, P.C.

The School Board acknowledges that as the governing body of the district, responsible for the districts financial and compliance operations, the audit findings and exceptions have been presented to them.

A copy of the audit, including this acknowledgement form, will be sent to the Oklahoma State Department of Education within 30 days from it's presentation, as stated in 70 O.S. § 22-108:

"The local board of education shall forward a copy of the audit report to the State Board of Education within thirty (30) days after receipt of said audit."

Board of Education within thirty (30) days after receipt of said audit."
Superintendent of Schools  Mouenter 11, 2013  Date of Board Meeting
Board of Education President  Board of Education Clerk  Board of Education Clerk
Board of Education Vice President  Board of Education Member  Board of Education Member  Subscribed and sworn to before me on this
My commission expires on 6 day of 4.  Onette Sommarco Notary Public  Affix Notary Seal  No. 100008985  No. 10000885  No. 100008
OKLAHOWINI